**TEN TORS 2019 - TEAM MANAGER’S NOTICE TO PARENTS AND CARERS**

***Team Managers: please complete this form and add any further information before issuing it to parents/guardians***

***Parents/Carers: please take this notice with you if visiting Ten Tors***

1. Your child / youth has been selected to participate in the Army’s Ten Tors Event on Dartmoor over the weekend 11/12 May 2019. They have completed training under my direction and are well prepared to complete their Challenge.
2. I am responsible for the conduct and well-being of participants over the weekend until the start of their Challenge and from handback from the Army until departure from Okehampton Camp. I am also responsible for the conduct of all involved with our Team including supporters. In order to assist me with this please follow this notice closely.
3. Having set up camp on Thu 9 May, your child / youth will move to the Camp on ………… where they will prepare their routes, be issued with team kit and receive a safety briefing. The Team Staff will provide the ………………………... meals.
4. Friends and family are very welcome to visit Okehampton Camp at any time during the Event. Due to the expected heavy traffic you should allow an hour from the A30 Okehampton junction to the Camp. Vehicles will be directed to an Event carpark where a pass costs £10 for the weekend and £5 for a day. Note that only cash payment will be accepted and that no parking is allowed on Dartmoor itself or on local side roads.
5. The Jubilee Challenge will start at Sat 0730hrs and finish from Sat 1100 to 1800hrs, depending on the route taken and the speed covered.
6. The Ten Tors Challenge starts at Sat 0700hrs with, weather permitting, a parachute display and the deployment of starting guns. The Challenge finishes on Sun with the earliest teams arriving at around 0900hrs and the gate closing at 1700hrs. You can find out when teams are likely to arrive by visiting <http://www.tentors.org.uk/>. Please be aware that it can take time to update the website so delays are not a cause for concern. On Sun the Public Information building in Okehampton Camp will display the location of teams at one-minute intervals once they have passed their last manned location.
7. To follow the Team’s progress you will need to know the following details:
	1. Team Name ...................................................... Challenge & Distance…………...…….
	2. Team Manager’s Name ………………………… Mobile Number…………………………
	3. Deputy TM’s Name …………………………....…Mobile Number…………………………
	4. The Team’s Route Code …..................... (on Event website from Fri 10 May 0800hrs)
8. Please pay attention to the safety instructions contained in the Event Brochure that you will receive with your car pass. Before departing for Dartmoor please note that:
	1. Flying drones is illegal on Dartmoor under the National Park Byelaws and is strictly forbidden on Ten Tors due to the serious safety risks they pose to helicopters.
	2. Dogs are not permitted to overnight in carparks or allowed on the campsite unless in transit. They may be taken into the public areas of Okehampton Camp and onto the Moor provided they are on a lead and owners deposit faeces in the bins provided.
	3. If you visit the campsite please report to me or my Deputy so that we can inform you of additional safety rules.
9. Please leave the participants to carry out their Challenge unaided as anything that might be construed as assistance can lead to disqualification. The exception is the last 500 metres where you are actively encouraged to come along to encourage and enthuse!
10. In the event of any incident, such as individual or team fall-out, medical evacuation, event cancellation etc. the Army will pass on relevant details directly to me and to other Team Managers as required. I will inform you by telephone of any incident affecting your son/daughter. If you have any concerns please direct them to me and not to the Army.
11. Please note that as a safeguarding measure, the Army will **only** hand over participants to the registered Team Manager and not directly to parents/carers.
12. Please ensure I have your mobile telephone number in case I need to contact you.

Signature: ………………………………………………….… Date: …………………………..