

**TEN TORS 2021 ORANGE CARD
RULES FOR TEAM STAFF
DRAFT UNTIL CONFIRMED ON 1 MAY 21**

Ignoring these Rules may disqualify your Team or Establishment from this or future Ten Tors.

Ten Tors Challenge Specific Rules

Jubilee Challenge Specific Rules

Safety

Team Managers (TMs) and Staff are responsible for:

- The conduct and well-being of Participants:
 - From arrival at Okehampton Camp until the start of the Challenge;
 - From handover at the Finish or fall out system until departure from Okehampton Camp.
- The conduct and safety of all involved with a Team including supporters.
- Ensuring that all those in the campsites, including visitors, are properly briefed. Visitors not entering the campsites will receive basic safety information in the brochure issued to all drivers in the carparks.
- Issuing the Notice to Parents and Carers and acting as the link between them and the Organisers.

Fire.

- Keep all designated routes in campsites clear and make sure that everyone knows where they are.
- Identify walkways to the designated main routes and liaise with neighbours to keep them clear.
- Minimise the number of gas and fuel containers in the campsites; spares are to be kept in the carparks.
- There must be at least 6m between any tent or camper van used for cooking and any other structure.
- Smoking is only allowed in designated areas; open fires (eg. wood burners and BBQs) are forbidden.
- Establishments are to provide appropriate fire extinguishers.
- Generators are not permitted on the campsites so that emergency announcements can be heard.
- If there is a fire raise the alarm by shouting FIRE, FIRE, FIRE, call 01837 657186 and 999 and muster on the Parade Square. TMs are to report missing persons to a Steward.

Medical Assistance. First Aid Posts are established across Okehampton Camp.

Vehicles. Drivers are to follow the directions of Traffic Marshals, use the one-way circuit and comply with the traffic circuit speed limit of **15 mph**.

- Unloading and loading is only permitted in designated areas; vehicles will only be allowed to enter a campsite in exceptional circumstances.
- Vehicles are to be parked in designated parking areas as directed. Vehicles that are illegally parked or causing an obstruction may be towed away or receive a fixed penalty notice from the Police.
- There will be **NO** vehicle exit from Okehampton Camp on Sat 0600-0700hrs. On Sun 1300-1900hrs all traffic leaving camp will be directed onto the A30 westbound slip road.
- Camper vans are only allowed in designated parts of the carpark; caravans are not permitted.

Environmental protection.

- Use the litter and toilet facilities provided and report any problems immediately.
- Showers are available for adult Team Staff **only** on Sat 0800 – 1500hrs in Building 91.
- Do not climb over fences or rest kit on them – use the gateways provided.

General safety.

- Teams or advance parties are not permitted to enter the campsites before Thu 0630hrs.
- Establishments are to set up their own base within a campsite at Okehampton Camp; water, toilets, recycling and some catering are available, but otherwise Establishments must be self-sufficient.
- Dogs must be kept on a lead, may only transit the campsite, and must not stay overnight in carparks.
- Flying drones is strictly forbidden due to the serious safety risks they pose to helicopters.
- TMs are to ensure that alcohol is consumed in a responsible manner.
- Keep campsite noise to a minimum from Fri 2200 – Sat 0500hrs and Sat 2200 – Sun 0700hrs.

Procedures

Registration.

- Route allocation will be published at Registration and online at Fri 0800hrs.
- TMs are to report to Registration on Fri 0900 / 1200 – 1700hrs to:
 - Confirm that team composition and critical information is correctly recorded.
 - Complete and hand in the Campsite record.
 - Sign the Competence Certificate as detailed in the Rules.
 - Designate themselves and up to 3 others as Team Staff and receive identifying documents.
 - Hand in other paperwork as required.
 - Collect the Control Card, ID wrist bands and other issued information and equipment.

Post registration.

- Individuals are to be securely fitted with their personal ID wrist bands.
- All TMs and challengers are to attend the mandatory safety brief.
- TMs are to check maps are marked with all manned locations supporting the JC or TTC and all the detail contained in Annex A to the Rules
- TMs are to check Teams' proposed routes for suitability and compliance with the Rules. TMs are to report any late changes to team membership at Registration on Sat 0530 – 0630hrs.

Safeguarding.

- A Team Staff member with identifying document and photo ID is to accompany participants to their start point by 0630 / 0715hrs.
- One of the Team Staff is to be contactable in Okehampton Camp and able to accept safeguarding responsibility at all times during the Event until all participants have been signed back.
- Participants (whether fall outs, crash outs, casualties or successful finishers) will only be signed back to Team Staff with the issued identifying document and appropriate photo ID. In the event of hospitalisation the organisers will hand over responsibility to the hospital.
- If a participant has not been returned to the TM by Sat 1800 / Sun 1700hrs they must report this to the Fall Out Centre to ascertain their location.

Conduct. Supporters and Staff must not interfere with the smooth running of the Challenge or compromise the unsupported aspect except within 500m of the start and finish where they may encourage and enthuse.

Post event. TMs are to inform the Organisers of any incident that occurs as a result of Ten Tors as detailed in the Rules.

Additional Rules for the Ten Tors Challenge (TTC)

Extraction Contingency. To support contingency plans for extracting large numbers of participants off the moor from Sat 0700hrs until the Establishment's final departure from Okehampton Camp any Establishment with more than one team in the TTC is required to:

- Designate a road legal minibus which is to:
 - Be insured to transport participants from any Establishment.
 - Remain parked as directed in Okehampton Camp.
- Ensure a qualified and DBS-checked adult is fit and available to drive at 1 hour's notice.
- Plan for both to be deployed across Dartmoor in support of the Event at the cost of the Establishment.

TM's Update. The Team Managers' Update on Sat 1800hrs will include critical safety information for the following day and thus attendance from at least one member of Staff per Team is mandatory.