

## TEN TORS 2024 ORANGE CARD RULES FOR TEAM STAFF

Ignoring these Rules may disqualify your Team or Establishment from this or future Ten Tors.

Ten Tors Challenge Specific

Jubilee Challenge Specific

Jubilee Challenge Plus Specific

### Safety

#### Team Managers (TMs) and Staff are responsible for:

- The conduct and wellbeing of participants:
  - From arrival at Okehampton Camp until the start of the Challenge.
  - From handover at the Finish or fall out system until departure from Okehampton Camp.
- The conduct and safety of all involved with a Team including supporters.
- Ensuring that all those in the campsites, including visitors, are properly briefed. Visitors entering will receive basic safety information in the brochure issued to all drivers in the carparks.
- Issuing the Notice to Parents and Guardians and acting as the link between them and the Organisers.
- Support Ten Tors Enablers at military arranged activities.

#### Fire.

- Keep all designated routes in campsites clear and make sure that everyone knows where they are.
- Identify walkways to the designated main routes and liaise with neighbours to keep them clear.
- Minimise the number of gas and fuel containers in the campsites; spares are to be kept in the carparks.
- There must be at least 2m between any tent or camper van used for cooking and any other structure.
- Smoking is only allowed in designated areas; open fires (e.g. wood burners and BBQs) are forbidden.
- Establishments are to provide appropriate fire extinguishers.
- Generators are not permitted on the campsites so that emergency announcements can be heard.
- If there is a fire raise the alarm by shouting FIRE, FIRE, FIRE, call 01837 657267 and 999 and muster on the Parade Square. TMs are to report missing persons to a Steward.

**Medical Assistance.** St John Ambulance have established medical posts across Okehampton Camp during the Event.

**Vehicles.** Drivers are to follow the directions of Traffic Marshals, use the one-way circuit and comply with the traffic circuit speed limit of **15 mph**.

- Unloading and loading is only permitted in designated areas; Jubilee Challenge vehicles will only be allowed to enter the campsite in exceptional circumstances.
- Vehicles are to be parked in designated parking areas as directed. Vehicles that are illegally parked or causing an obstruction may be towed away or receive a fixed penalty notice from the Police.
- There will be **NO** vehicle exit from Okehampton Camp on Sat 0600-0700hrs. On Sun 1300-1900hrs all traffic leaving Camp will be directed onto the A30 westbound slip road.
- Camper vans are only allowed in designated parts of the carpark; caravans are not permitted.

#### Environmental Protection.

- Use the litter and toilet facilities provided and report any problems immediately.
- Showers are available for **adult Team Staff only** on Sat 0800 – 1500hrs in Building 91.
- Do not climb over fences or rest kit on them – use the gateways provided.

## General safety.

- Teams or advance parties are not permitted to enter the campsites before Thu 0630hrs. Participants are not allowed to sleep within the campsite until **0900hrs on Fri**.
- Establishments are to set up their own base within a campsite at Okehampton Camp; water, toilets, recycling and some catering is available, but otherwise Establishments must be self-sufficient.
- Dogs must be kept on a lead, may only transit the campsite, and must **not** stay overnight in carparks.
- **Flying drones is strictly forbidden due to the serious safety risks they pose to helicopters.**
- TMs are to ensure that alcohol is consumed in a responsible manner; **one member of staff must be able to take Safeguarding responsibility for their team at any point.**
- Keep campsite noise to a minimum from Fri 2200 – Sat 0500hrs and Sat 2200 – Sun 0700hrs.

## Procedures

### Registration.

- Route allocation will be published on the TT website on Tue 07 May at 0900hrs.
- TMs are to report to Registration on Fri 0900 – **1645hrs** to:
  - Confirm that team composition and critical information is correctly recorded.
  - Complete and hand in the Campsite record.
  - Hand in completed media consent forms (this maybe an online application by TT24).
  - Collect the wristband holders, x2 rubbish bags, Tracker and a TT Map (if required).
  - Add the river state to Control Cards.

### Post Registration.

- Individuals are to be securely fitted with their personal ID wrist bands.
- TMs are to check maps are marked with **all** staffed locations supporting the JC, JC+ or TTC and all the detail contained in Annex A and Annex B to the Rules.
- TMs are to check teams' proposed routes for suitability and compliance with the Rules. TMs are to report any late changes to team membership at Registration on Sat 0530 – 0630hrs.

### Safeguarding.

- The TM/Deputy TM with photo ID is to accompany participants to their start by **0645/0715,0715hrs**.
- Either the TM or Deputy TM is to be contactable in Okehampton Camp and able to accept safeguarding responsibility **at all times** during the Event until all participants have been signed back.
- Participants (whether fall outs, crash outs, casualties or successful finishers) will **only** be signed back to the TM or Deputy TM with appropriate photo ID. In the event of hospitalisation, responsibility will be handed over to the hospital and the TM or Deputy TM will be informed.
- If a participant has not been returned to the TM by Sat **1800hrs** / Sun **1100hrs** / Sun **1700hrs** they must report this to the Fall Out Centre to ascertain their location.

**Conduct.** Supporters and Staff must not interfere with the smooth running of the Challenge **or compromise the unsupported aspect except within 500m of the start and finish where they may encourage and enthuse.**

**Post event.** TMs are to inform the Organisers of any incident that occurs as detailed in the Rules.

## Additional Rules for the Ten Tors Challenge

**Extraction Contingency.** To support contingency plans for extracting large numbers of participants off the moor from Sat 0700hrs until the Establishment's final departure from Okehampton Camp, any Establishment with more than one team in the TTC is required to:

- Designate a road legal minibus which is to:
  - Be insured to transport participants from any Establishment.
  - Remain parked as directed in Okehampton Camp.

- Ensure a qualified driver and DBS-checked adult is fit and available to drive at one hour's notice.
- Plan for both to be deployed across Dartmoor in support of the Event at the cost of the Establishment.

**TM's Update.** The TMs Update on Sat 1800hrs will include critical safety information for the following day and thus attendance from at least one member of Staff per Team is **mandatory**.

**Feedback.** The TT24 feedback QR code will be added nearer to the Event.