Ten Tors and Jubilee Challenges: Management and Supervision  
Recommended Practice (Produced by the South West Outdoor Education Advisers Panel)

The information below summarises practice recommended by the South West Outdoor Education Advisers Panel and endorsed by the Ten Tors Policy Committee for the management and delivery of training for the Ten Tors and Jubilee Challenges, in terms of role, recommended minimum competence, recommended minimum staffing ratios and risk management.

Competence is based on the experience, leadership skills and qualifications needed to manage and supervise walking and camping activities, in areas including Dartmoor. In addition to the specific qualifications listed below, experience should include appropriate recent experience of countryside and/or moorland walking, and in adverse conditions, ideally with experience on Dartmoor. Leadership skills include those necessary for an individual to carry out their role effectively, according to the weather conditions, age, ability and appropriate experience of the participants.

Ten Tors and Jubilee Challenge Team Managers must attend the Ten Tors briefing as required by the Ten Tors organisers. The Team Manager, Training Event Leader and all Group Leaders should be aware of current good practice in terms of leadership, hypothermia and hyperthermia, water hazards, access, clothing and equipment.

Leading up to the Ten Tors and Jubilee Challenges, the management of training is typically carried out by adults who have one of the following roles, noting that within small teams some of these roles will be carried out by the same person

- Team Manager
- Training Event Leader
- Group Leader
- Assistant

<table>
<thead>
<tr>
<th>Role</th>
<th>Team Manager</th>
<th>Training Event Leader</th>
<th>Group Leader</th>
<th>Assistant</th>
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<tbody>
<tr>
<td></td>
<td>• Co-ordination and management of one or more teams on behalf of a school or establishment.</td>
<td>• Responsible for the overall management of a particular training event. This person will typically be the</td>
<td>• Responsibility for the supervision of a specific group of Ten Tors or Jubilee Challenge trainees.</td>
<td>• Assisting a Group Leader with the supervision of a group.</td>
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<td>• Identified link with Ten Tors organisers.</td>
<td>• Responsible for the Team Manager or a suitably competent deputy.</td>
<td>• Supervision includes determining how any remote</td>
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The Team Manager will not necessarily be out on the moor with groups on each occasion training takes place.

The Training Event Leader will determine the deployment of staff for a particular training event, based on the terrain and weather conditions, age and experience of participants etc.

**Recommenced minimum competence**

<table>
<thead>
<tr>
<th>Walking</th>
<th>Coast, ntryside, Lowland and Jubilee Challenge Route 1</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Lowland Leader (MT)</td>
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<tr>
<td></td>
<td>• Coastal &amp; Countryside Leader (SWMMLTS)</td>
</tr>
</tbody>
</table>

**Hill and Moorland**

- Hill & Moorland Leader previously Walking Group Leader (MT)
- Summer Moorland Leader (SWMMLTS)

NB SWMMLTS and MT awards are only valid if you hold a current first aid certificate, minimum 16 hours

**Recommenced minimum competence**

<table>
<thead>
<tr>
<th>Wild Camping</th>
<th>Expedition Skills (MT)</th>
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<tbody>
<tr>
<td></td>
<td>• Mountain Leader (MT)</td>
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<tr>
<td></td>
<td>• Summer Moorland Camping Leader (SWMMLTS)</td>
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</tbody>
</table>

**Risk management**

- Responsible for producing a specific risk assessment for the forthcoming season for the school or establishment, based on anticipated training locations and overall size, composition and experience
- Responsible for adapting the risk assessment in planning for a specific training event.
- Responsible for management of risk during the training event.
- Responsible for on-going management of risk during the training event.

Relevant experience

The level of experience required will depend on the role of the assistant, determined by the Group Leader and the conditions.
| **Staffing ratio** | The Team Manager should ensure that the season’s training programme and the staffing for any specific training event is appropriate, based on risk assessment.  
All Group Leaders must work within the requirements of their establishment’s / employer’s policy.  
The Training Event Leader should ensure the whole group is adequately supervised, with suitable staffing ratios and determined by the forecast conditions.  
One appropriately qualified Group Leader should be responsible for a maximum of 15 young people  
A second suitable person should be available to assist if an individual group is larger than 8 participants  
There will be many occasions when an improved ratio is required, dependant on conditions and informed by risk assessment. |
| **Winter conditions** | Winter conditions apply when snow or ice prevail or are forecast. If training takes place in winter conditions, the Training Event Leader and Group Leaders must have the Winter Moorland Walking Leader Award (SWMMLTS) or Mountain Leader Award (MT) –or the Training Event Leader must adjust plans to use suitably sheltered locations. |
| **Technical Expert** | A Technical Expert may confirm the equivalent competence of a Team Manager, Training Event Leader or Group Leader. However, it is recommended that all leaders confirm their competence through formal assessment. The qualifications of this Technical Expert should be in line with guidance provided by the Adventure Activities Licensing Service. For moorland country in winter conditions the Technical Expert should be an MIC (Mountain Instructor Certificate) holder or International Mountain Leader (IML). For moorland country in summer conditions the technical expert may be MIC, IML or holder of the Mountain Instructor Award. For lowland country the technical expert may be MIC, IML, MIA or a Summer Mountain Leader. |
| **Remote Supervision** | Particular attention should be paid to groups who are unaccompanied and therefore supervised remotely. As the Licensing Authority indicates:  
a Group Leader should have personal knowledge that participants are sufficiently experienced and competent to undertake the task and are adequately trained in first aid and emergency procedures.  
the limits of the area within which the activity takes place should be clearly defined  
individual responsibilities should be clearly defined.  
a check should be carried out that participants have understood the arrangements before they set out.  
The Training Event Leader should ensure there are suitable back up and monitoring systems in place while during such activities and can respond to changes in plan. |
Training opportunities and additional information

- MTUK has produced *Hillwalking: The Official Handbook of the Mountain Leader and Walking Group Leader Schemes*
- The South West Mountain and Moorland Leader Training Scheme [http://www.swmmlts.org/](http://www.swmmlts.org/) covers the moorland areas of the South West and the Brecon Beacons, excluding exposed ridges, gullies and steep ground. Local authorities involved in this scheme include Cornwall, Plymouth, Devon, Torbay, Somerset, Dorset, Bristol, Bath and North East Somerset, Wiltshire, Swindon, North Somerset and Gloucestershire.
- The South West Mountain and Moorland Leader Training Scheme Syllabus can be seen at [http://www.swmmlts.org/](http://www.swmmlts.org/).
- Dartmoor National Park: [www.dartmoor-npa.gov.uk](http://www.dartmoor-npa.gov.uk)
- Exmoor National Park: [www.exmoor-nationalpark.gov.uk](http://www.exmoor-nationalpark.gov.uk)
- Met Office: [www.metoffice.gov.uk](http://www.metoffice.gov.uk)
- Weathercall Devon and Cornwall phone: 09068 500 404
- Weathercall South-West fax: 09065 300 129

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